



***DOCUMENT SERVICE MANAGEMENT
PRODUCT OVERVIEW***



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ABOUT PTS SOLUTIONS

COMPANY HISTORY

PTS Solutions is a privately held corporation founded in 1988 by the current owner and President, Dave Fuqua. This makes PTS one of the few software providers that can boast over 20 years of continuous service to the public safety sector under the same management. In 1988, we introduced our first DOS-based court module. We developed our first Windows based law enforcement records management software in 1994; making us among the very first software providers to release a Windows based product to the law enforcement community. Our current distributions are entirely Windows-based products.

Today, we offer a robust and integrated product line from CAD through Court, including Mobile, Training, Property Management and a Sex Offender data base. All of our products are developed by our team of professional programmers using ideas and suggestions from our clients, as well as closely following industry trends and advancements. Our products provide you with a seamless, cutting edge, integrated software suite.

PTS Solutions has software installations from coast to coast in agencies ranging from one user to several hundred employees. We offer a stable progressive software suite that is modular and scalable, allowing our clients to grow into our products as they become financially able.

CLIENT BASE

We service a variety of agency types and sizes. Our products are used in Municipal Police Departments, Courts, Prosecutors, Marshals and Fire Departments, as well as County/Parish Law Enforcements Agencies, District Attorneys, Correctional Facilities and Communication Centers. Nearly 200 clients are currently using PTS Solutions products in Alabama, Arkansas, California, Georgia, Indiana, Louisiana, Missouri, Mississippi, New Mexico, New York, Nevada, Texas, Washington and West Virginia.

As a testament to the versatility and value of our software solutions, our city/county clients service populations from 1,000 to over 375,000. Two of our largest Case Management clients are the cities of Syracuse and Yonkers, New York. The Syracuse Police Department has more than 500 members while Yonkers has nearly 700. Our largest statewide user of PTS Case Management Software is the Mississippi Department of Corrections.

PRODUCT LINE

PTS offers a main line of products listed below. The solutions can be sold as individual modules or combined together to form an integrated and highly versatile system. PTS provides a system that can grow with you. Additional modules can be added at any time in the future.

- ▶ Mobile Field Reporting
- ▶ Line-Ups
- ▶ Computer Aided Dispatch
- ▶ Police Records Management
- ▶ Fire Reporting
- ▶ Court Records Management
- ▶ Full Jail Management
- ▶ Warrant Management
- ▶ Inmate Accounting/Commissary
- ▶ Inmate Healthcare
- ▶ Personnel & Training
- ▶ Mapping-AVL
- ▶ Virtual Filing/Document Storage
- ▶ Sex Offender Registry
- ▶ PTS Pawn
- ▶ DARTboard (Data Analysis Research Tool)
- ▶ PTS Messenger
- ▶ Mapping/AVL



Homeland Safety Software -- P.O. BOX 469--Harrisonburg, LA 71340--318.744.5151 -- www.ptssolutions.com



OVERVIEW

The PTS Document Service Process Management add-on software allows agencies to enter, manage, and track civil service documents easily and efficiently. These module records every aspect of the document served such as all civil service dates, all parties to the civil service, and all costs associated with the document.

The Document Service Management module allows agencies to easily track the status of the document by making it very easy to update the current status of the service. Document Service also employs a powerful search engine that allows agencies to search on criteria such as dates, names of individuals, location, and courts. This allows the agency to quickly locate any record that is needed.

FEATURES

- Record and detail the document service.
- Powerful search engine allows you to easily locate the record(s) you need.
- Track a document's progress by easily updating its status.
- Run reports to include records that match criteria you specify.
- PTS Document Service works seamlessly with other PTS software applications.



DOCUMENT SERVICE MANAGEMENT SCREENSHOTS

DOCUMENT SERVICE LIST VIEW

This screen allows authorized users the ability to INSERT, CHANGE, DELETE, DUPLICATE or PRINT service records.

Browse Document Service

Service Number	Served To Name	Service Date	Court Code, Docket Number	Plaintff Name	Defendant Name			
Svc. Nbr.	Received	Assigned	Served	Served To:	Plaintiff:	Defendant:	Court Code	Case Nur
2008070001	07/21/2008	07/21/2008	07/21/2008	ZAKRZENSKI, BRAD 20	AARON, KETANA 2001	ZAKRZENSKI, BRAD 200	CIR	
2009010001	07/21/2008	07/21/2008	07/21/2008	ZAKRZENSKI, BRAD 20	AARON, KETANA 2001	ZAKRZENSKI, BRAD 200	CIR	
2009020001	02/16/2009	02/16/2009	03/18/2009	AARON, AULT 201810	ABBOTT, BETTY 20181	ABBOTT, AMBER 20010	JUV	
2009020002	02/16/2009	02/16/2009	03/18/2009	AARON, AULT 201810	ABBOTT, BETTY 20181	ABBOTT, AMBER 20010	JUV	
2009030001	03/18/2009	03/18/2009	03/18/2009	YORK, JANET 2002040	ABBOTT, JERRY 20020	YORK, JANET 2002040	CIR	
2009030002	07/21/2008	07/21/2008	07/21/2008	ZAKRZENSKI, BRAD 20	AARON, KETANA 2001	ZAKRZENSKI, BRAD 200	CIR	
2009070001	07/06/2009	07/06/2009		Fudpucker, Elmer				
2009070002				test, teddy				
2009110001			11/02/2009	QUICK, DAVID 200104			DCC	
8	07/14/2008	07/14/2008	07/14/2008	AARON, AULT 201810	AARON, FRANKLIN 20	AARON, ALGIE 1234123	CIR	
9	07/14/2008	07/14/2008	07/14/2008	ABBOTT, BETTY 20181	AARON, AULT 201810	AARON, JEFFERY 2001	CHAN	3245711

Buttons: Insert, Change, Delete, Duplicate, Print, Close

MAIN ID FILE

Store ID information in a single location that is retrievable for future use.

This file stores and prints active warrants, address data, employment information, photos, and associates.

Browse IDs

1 Name | 2 First Name & Middle Name | 3 DL# | 4 SSN | 5 ID# | 6 IdentA | 7 IdentB | 8 IdentC | Auto Display Mugs

Name: Last, First, Middle, Suffix	DOB	Race	Sex	Address	City	Sta
★ DOUCET, DANYELLE MICHELLE	09/11/1988	W	F	0 777 MICHIGAN ST	BENTON	AR
★ DOUCET, DANYELLE		W	M	0	BENTON	AR
DOUCETTE, DAVID A	02/21/1979	W	M	106 WRIGHT	FORT WALTON FL	
DOUGAN, CHRISTY	10/15/1971	W	F	19701-30	BENTON	AR
DOUGAN, ELMER	01/31/1941	W	M	1173 GRANT 36	PRATTSVILLE	AR
DOUGAN, KESHA NICOLE	08/17/1987	W	F	9233 DR TRAIL	BENTON	AR
DOUGHERTY, AUDRA	04/12/1966	W	F	3010 DUNCAN	BENTON	AR
DOUGHTY, CECILIA FAYE	01/31/1973	W	F	27 MALLARD CROSSING	HOUSTON	AR
DOUGHTY, DEBBIE		U	U	3202 SALT CREEK ROAD	BENTON	AR
DOUGHTY, LYNN		U	F	1616 HUDSON	BENTON	AR
DOUGHTY, MICHAEL L	04/12/1951	W	M	2256 HWY 5 SOUTH	LONSDALE	AR
DOUGHTY, VIRGINIA LEE	12/07/1969	W	F	1894 LAKE WINONA RD	PARON	AR
DOUGLAS, AMBER		U	F	0	BENTON	AR
DOUGLAS, CHRISTINA D	06/17/1978	W	F	100 OAK GROVE 5	MALVERN	AR

Buttons: Booking, Related Records, Select, Create, Change, Delete, Export, Change Number, Update Equipment, Delete Equipment, Merge IDs, History, Search AKA, Print, Search VFC, Imaging, Orig. AKA, Close



SERVICE RECORD

This main service record window documents all of your document and server information.

Update Document Service		Dates:	
Service ID: 2009020001		Recorded:	
Document Information:		Received:	02/16/2009
Document Type:	SLB	Attempts:	0
Service Type Code:	U	Assignment Status:	U
Served By:		Court:	
Assigned Server ID:	543548993	Assigned:	02/16/2009
Served To:		Returned:	02/16/2009
ID Number:	2018103124	Served:	02/16/2009
Last Name:	AARCN	Billed:	
First Name:	ALLT	Paid:	02/05/2009
AARON, AULT E		Party Type: W	
Address: 675 1/2 ALLT LCCP			
LCNSCALE AR 72087-0000			
Served For:		Costs/Billing:	
Court Code:	LV	Docket No:	
Sequence:	0	Agency to Bill:	RANKIN COUNTY SHER
ID Number:	2018101885	Plaintiff:	AECTT
Last Name:	AECTT	First Name:	EETTY
Defendant:	2001081427	Defendant:	AECTT
First Name:	AMEER	Miles: 0.00 at \$0.00 Mileage: 0.00	
Info:		Total: \$0.00	
		Payment Type:	
		Paid Amount: 0.00	
		Receipt Number:	
		Check/Card Number:	
05/21/2009 PTS, MISTER		Record will be Changed	
		OK - F10 Cancel	

PRINTED SERVICE RECORD

Each individual service record is printable.

04/19/2011 DOCUMENT SERVICE REPORT			
BENTON POLICE DEPARTMENT			
Docket/Cause Number:	Sequence: 0	Date Received:	07/21/2008
Court:		Court Date:	
Plaintiff's Name:	AARON, KETANA	Service Number:	2008070001
Defendant's Name:	ZAKRZENSKI, BRAD		
Process Information			
Served To:	ZAKRZENSKI, BRAD	Receiver Type:	D
Address:	2424 FAIR PARK BLVD LITTLE ROCK, AR 72204		
Service Type P	Document Type: S	Served Date:	07/21/2008 Attempts: 3
Served By:	ABBOTTS, JAMES H	Date Returned:	
Agency Charged:		Total Charge:	\$49.75
Amount Paid:	\$49.75	Date Paid:	
Payment Type:	CH	Receipt Number:	2010-45676
	Check/Card Number:	2020	
Notes:			



SEARCHES

Search your service records using various parameters.

In this example we want to view the persons who we served who are due in the DCC court on the April 26th.

Search Document Service
✕

Enter Search Criteria

Search Results

<p>Date Type:</p> <p><input type="radio"/> Recorded <input type="radio"/> Returned</p> <p><input type="radio"/> Received <input type="radio"/> Served</p> <p><input checked="" type="radio"/> Court <input type="radio"/> Billed</p> <p><input type="radio"/> Assigned <input type="radio"/> Paid</p> <p><input type="radio"/> No Date Limit</p>	<p>Begin Date: <input type="text" value="04/26/2011"/></p> <p>Ending Date: <input type="text" value="04/26/2011"/></p>	<p>Id/Name Type:</p> <p><input type="radio"/> Served By (ID Only):</p> <p><input type="radio"/> Served To:</p> <p><input type="radio"/> Defendant:</p> <p><input type="radio"/> Plaintiff:</p> <p><input checked="" type="radio"/> ID/Name Not Used</p>	<p>ID Number: <input type="text"/></p> <p>Last Name: <input type="text"/></p> <p>First Name: <input type="text"/></p>
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Address: **Apt:**

City State Zip: **Zone:**

Court Code: **Case Number:** **Bill Agency:**

Document Type:

Service Type Code:

Assignment Status:

Payment Type:

Served Date:

All Unserved Only Served Only

Close

PRINT SEARCH RESULTS

Based on the parameters set above, this report is showing all persons served sorted by court date.

Document Service Search Report							
Filters:							
Date:	4/26/2011	4/30/2011	Using:	COURT	ID #:	Name:	Using: NONE
Court/Docket:			Zone:	Address:			
Document Type:			Service Type:	Assignment Status:		Payment Type:	Bill Agency:
Blank Served Date (Unserved): ALL							
Service #:	2008070001	Document Type:	S	Service Type:	P	Assignment Status:	R
Court/Docket:	CIR	Served To: ZAKRZENSKI, BRAD		Defendant: ZAKRZENSKI, BRAD			
Plaintiff:	AARON, KETANA	Date Assigned: 04/05/2011		Date Served: 04/06/2011	Date Returned:	Court Date: 04/26/2011	
Date Received:	04/04/2011	Assigned Server: ABBOTTS, JAMES		Service Address: 675 AULT LOOP , LONSDALE			
Service #:	2009010001	Document Type:	S	Service Type:	P	Assignment Status:	R
Court/Docket:	CIR	Served To: ZAKRZENSKI, BRAD		Defendant: ZAKRZENSKI, BRAD			
Plaintiff:	AARON, KETANA	Date Assigned:	04/05/2011	Date Served:	04/06/2011	Date Returned:	Court Date: 04/26/2011
Date Received:	04/04/2011	Assigned Server: ABBOTTS, JAMES		Service Address: 675 AULT LOOP , LONSDALE			
Service #:	2009020002	Document Type:	SUB	Service Type:	U	Assignment Status:	U
Court/Docket:	JUV	Served To: AARON, AULT		Defendant: ABBOTT, AMBER			
Plaintiff:	ABBOTT, BETTY	Date Assigned:	04/05/2011	Date Served:	04/06/2011	Date Returned:	Court Date: 04/26/2011
Date Received:	04/04/2011	Assigned Server: AAMER, ANGELA		Service Address: 675 AULT LOOP , LONSDALE			



REPORTS

Several standard reports are available including this activity report printed by date range.

CIVIL PROCESS ACTIVITY REPORT

From: 07/01/2008

To: 07/31/2008

Served By:	Served Date:	Cause No.:	Received Date:	Court:	Process Type:
	07/14/2008		07/14/2008	CIR	SEIZURE
	Service Status: SERVED		Served To: AARON, AULT		
	07/14/2008	3245711	07/14/2008	CHAN	SEIZURE
	Service Status: SERVED		Served To: ABBOTT, BETTY		
	07/21/2008		07/21/2008	CIR	SEIZURE
	Service Status: RETURNED		Served To: ZAKRZENSKI, BRAD		
	07/21/2008		07/21/2008	CIR	SEIZURE
	Service Status: RETURNED		Served To: ZAKRZENSKI, BRAD		
	07/21/2008		07/21/2008	CIR	SEIZURE
	Service Status: RETURNED		Served To: ZAKRZENSKI, BRAD		

